



Progress Report

Project Details

Organisation Welsh Centre for International Affairs

Project Title Cymru dros Heddwch / Wales for Peace

Project reference number HG-12-10910

Progress report number
15

Grant Expiry Date:
01/10/2019

Date submitted
14/03/2019

Please read the Receiving a Grant guidance before you fill in this form.

This form is to tell us how your project is progressing and must be received by us before a payment will be authorised.

Please fill in all sections of the form.

In this form we ask you to send copies of documents. There is a facility to attach files (of up to 20MB in total) at the end of the form.

Period covered

From
01/10/2018

To
28/11/2018

Section one: Approved purposes

Listed below are your approved purposes as defined in your Grant Notification Letter. Please provide a summary of your project's progress towards achieving them. You should identify any problems or issues we need to know about which may prevent the achievement of the approved purposes. List any actions you plan to take in response to problems.

Approved Purposes	Summary of Progress
Deliver research and raise awareness of peace heritage in Wales as outlined in the activity plan.	

If your project is in the delivery phase, please tell us how your project is achieving the outcomes that you selected in your application form and how you are measuring this.

Section two: Additional grant conditions

Only complete this section where specific conditions have been included in your grant notification letter, otherwise go to the next section.

Additional Grant Conditions	Summary of Progress

Section three: Identifying, charting and managing risk

For projects who have received a grant over £250,000 the risks that you identified in the Managing your project section of your application form will be displayed. Please tick the relevant box if the risk has now been resolved / completed.

You can also identify any difficulties you are experiencing and how you intend to overcome them by selecting the add item option and inputting the required information.

If table is empty it can be populated by selecting add item, you should provide information on any risks you anticipate you may experience over the duration of your project.

Risk management					
Risk	Likelihood	Impact	Mitigation (actions you will take)	Who will lead this	Tick if now resolved/ completed
Difficult to engage people in local communities or find sufficient audiences for exhibitions	Medium	Medium	-	Project Manager & Community Coordinators	×
Cannot find enough volunteers or local Champions	Medium	Medium	-	Community Coordinators	×
Difficult to engage young people outside formal education	Low	Medium	-	Learning Coordinator & Community Coordinators	×
Opportunities arise for new activities (physical or online) that are not currently budgeted for	High	Low	-	Project Manager	×
A large number of communities want to get involved or host exhibition	Medium	Medium	-	Community Coordinators	×
Partner organisations no longer have the capacity to be involved	Medium	Low	-	Project Manager	×
Partner organisations disagree about the direction of the project	Low	Medium	-	Project Manager	×
Reduced opportunities for co-funding of the project	Medium	Medium	There was 29% (£14.5k) match funding to secure through Temple80 activities. WCIA secured £10,000 from the Gwendoline & Margaret Davies Trust towards costs of the Temple80 programme, and £1,500 from Rotary Int'l towards Peace Garden. Other non cash contributions were received towards BAME Remembrance Service etc.	Project Manager	
Significant rise in costs for exhibition or other costs	Low	Medium	We were approved to draw on contingency for Temple80 Exhibition which was completed in November.	Project Manager	×
Team members leave, reducing capacity / project knowledge and compromising ability to deliver exhibitions / legacy resources to required professional standards.	High	High	The remaining posts finish: Finance Officer Jan 2019; Learning Coordinator Mar 2019; Manager July 2019 on part-time basis.	Project Manager	
Project struggles to be noticed amongst other WWI commemorations	Medium	Medium	-	Project Manager	×
Insufficient capacity to manage volunteers effectively, or to prioritise depth of participation / skills building expected by HLF.	Medium	Medium	-	Head of Wales for Peace, Community Coordinators	×

Risk	Likelihood	Impact	Mitigation (actions you will take)	Who will lead this	Tick if now resolved/ completed
Poor volunteer conduct generates reputational risk to WCIA and / or partners	Medium	Medium	-	Head of Wales for Peace	×
ICT systems (website and online tools) are insufficiently resourced to meet user needs and sustainability	Medium	High	-	Head of Wales for Peace, Deputy CEO	×
Increased activities and expenditure profile in middle of project requires cost savings / longer 'tapering off' period towards end	Medium	High	-	Head of Wales for Peace	×
Future of Temple of Peace & Health: transfer of ownership from Public Health Wales to Cardiff University	Medium	Medium	Positive relationship has been developed with Senior Management of Cardiff University. During final 12-18 months there will be a strong focus on activities surrounding the Temple's 80th Anniversary, which we will use to grow relations with Uni departments, academic staff and students / volunteers, and develop future joint strategy between WCIA and Uni.	Chief Executive and Head of Wales for Peace	
2015 HLF advance of £50k for startup costs of WfP project leaves a shortfall for WCIA at end of project.	High	Medium	This will be transferred from WCIA to WfP accounts to cover final months of expenditure; this will be deducted from our final claim to HLF on submission of project reports and external evaluation.	Finance Director	
WCIA Website updates / internet developments over coming years threaten integrity of Wales for Peace digital legacy (which is contracted for minimum of 5 years).	High	Medium	We are developing digital legacy materials that are either a) integrated into WCIA's ongoing digital resources (not requiring separate maintenance / management); and / or b) integrated into national digital platforms such as People's Collection Wales. We are embarking on a major piece of website redesign / programming work to ensure WCIA's peace heritage resources are future proofed and accesible.	Chief Executive; Head of WfP	
Cashflow difficulties emerge over 2018-19 as WfP enters the 'final 10%' of expenditure that HLF hold back until completion of external evaluation (£91,850)	High	Medium	Trustees are alerted to the situation, and finance team will manage WCIA's accounts and reserves to ensure expenditure is not interrupted, and that the appropriate records are managed for accounting purposes.	Finance Director	

Have there been any changes to the governance of your project or your organisation? This may include changes to key personnel.

No

Section four: Project timetable

Likely overall completion date

Grant expiry date 01/10/2019

If have selected that your project will complete after the grant expiry date stated above and you wish to request an extension please provide details of why the delay has occurred below.

You should contact us to discuss this further.

For projects who have received a grant over £250,000 the detailed timetable that you identified in the Managing your project section of your application form will be displayed. Please provide an update on the activities or milestones.

If you wish to propose any new project activities or milestone you can do so by selecting the add item option.

If the table is empty it can be populated by selecting add item, you should base the information on your most up to date project timetable.

Activity or milestone	Agreed completion date	Likely completion date	Comment on the reasons for any changes	Tick if completed
Digitise and transcribe WWI and WWII Books of Remembrance	11/11/2015	11/11/2017	Completed	×
Research and share biographies of those who died in WWI	11/11/2015	11/11/2017	Completed.	×
Plan, produce and tour 'Remembering for Peace' exhibition, including workshops	11/11/2015	20/11/2018	Completed. Wales for Peace played a major role in Wales' WW100 Centenary activities, as part of our Temple80 programme in November 2018 - see draft at http://www.wcia.org.uk/images/user/Temple80%20Draft3%2008.08.18.pdf	×
Design, build and promote project website	30/09/2015	30/04/2016	Completed	×
Catalogue, digitise and share Temple of Peace/David David Memorial Institute materials	31/01/2018	30/09/2018	Completed. We have added substantial additional digital resources (approx 1,500 pages of documentation and images) to People's Collection Wales / Flickr for Temple80 events programme in Nov.	×
Collect, digitise and share the history of the International Message of Peace and Goodwill	30/06/2017	30/06/2017	Completed.	×
Research and make available an initial 10 Hidden Histories of Peace	30/08/2015	01/03/2016	Completed	×
Develop bespoke oral history training, guidance and resources for project	30/09/2015	30/07/2016	Completed	×
Work with 2 communities to pilot intergenerational work on Hidden Histories of Peace	30/04/2016	01/08/2018	Completed	×
Produce guidance on researching and sharing Hidden Histories, and establish web links with People's Collection Wales	30/04/2016	30/07/2016	Completed	×
Organise and deliver Peace Heritage Training Days	30/08/2018	30/08/2018	Completed	×
Identify/support local project Champions and establish Digital Heritage Stations with People's Collection Wales	30/01/2016	30/03/2018	Completed.	×
Support community groups to discover and share Hidden Histories, including further intergenerational oral history work	11/11/2018	21/11/2018	Completed. Our Merthyr Tydfil Exhibition through Oct-Nov had strong focus on community histories.	×
Archive collections created/sourced during the project	30/12/2018	30/03/2019	Over Spring 2019 we will finalise discussions with WCIA Trustees, Cardiff University Special Collections, the National Library and Glamorgan Archives.	

Activity or milestone	Agreed completion date	Likely completion date	Comment on the reasons for any changes	Tick if completed
Work with David Davies Memorial Institute to deliver lecture series and publish material in the Davies Papers	30/06/2018	30/04/2019	In addition to lecture series delivered in Spring 2016, we are proposing a project for Spring 2019 - centenary of the post-WW1 Peace Process - for Aberystwyth students to stage an exhibition focusing on the Davies family legacy.	
Work with partner universities to facilitate student research and undergraduate internship/volunteering opportunities	30/06/2018	22/09/2018	In Spring 2019 WCIA will draw together proposals for ongoing academic networks to take forward Peace Research work developed to date.	×
Run 'Wales for Peace' lecture series at venues across Wales	30/12/2018		Completed. For Temple80 through November 2018, we delivered 43 individual events and lectures on Wales' Peace Heritage then and now.	×
Organise informal public events drawing attention to peace heritage and providing discussion forum	30/09/2018		See above	×
Generate online surveys and discussion centring on debate questions	30/12/2018		Completed	×
Establish Education Steering Group comprising teachers and young people	30/06/2015	08/10/2015	Completed	×
Develop and pilot cross-curricular classroom resources on peace makers and peace heritage	30/06/2018	30/11/2018	Completed. Some online curation & future-proofing to be completed in Spring 2019.	
Develop and deliver 'What They Would Have Tweeted' project to engage young people through social media	30/06/2016	30/03/2018	Completed	×
Support young people to research and share their own Hidden Histories of Peace, including through digital storytelling and Welsh Baccalaureate	31/01/2016	30/11/2018	Completed	×
Develop and deliver activities at the Urdd Eisteddfod	30/06/2018		Completed.	×
Research and develop 'Peace Schools' scheme to embed the project themes in schools' work	30/11/2018		WCIA's 'Peace Schools' scheme was launched, and first awards made, at the Nov 2018 Schools Conference.	×
Develop arts-based approaches for young people to share Hidden Histories in alternative ways	30/10/2018		Completed - displayed in Temple80 Exhibition	×
Deliver intensive community projects on peace heritage with international volunteers	30/09/2018		Completed.	×

Activity or milestone	Agreed completion date	Likely completion date	Comment on the reasons for any changes	Tick if completed
Organise annual Peace Heroes Competition and celebration event for young people	30/05/2018		Completed	×
Deliver Continuing Professional Development for teachers	31/12/2017	01/07/2018	Completed.	×
Deliver education workshops as part of both project exhibitions	31/12/2018		Completed. Schools workshops were run alongside Merthyr and Temple80 Exhibitions through Oct-Nov 2018.	×
Deliver annual First World War conference for young people	30/11/2018		The final 'INSPIRE Youth Conference' was delivered on Nov 6th 2018 at the Temple of Peace	×
Deliver peace heritage themed school assemblies, including recruiting/training volunteers	30/11/2018		Completed	×
Work with volunteer youth group to interview those commemorated in the Temple of Peace Garden and design/install new peace-themed mosaic	30/09/2017	28/11/2018	Completed. Peace Garden Rededication event, burying of a Time Capsule, and unveiling of mosaics was held on 24th Nov 2018 as part of Temple80 Anniversary Weekend.	×
Research, design and produce national elements of 'Wales for Peace' exhibition	30/08/2017	30/03/2019	Completed.	×
Work with community groups to develop and produce customised local materials for exhibition	30/09/2018	30/05/2019	Completed. Merthyr exhibition 5 Oct-21 Nov was final 'Tour' venue.	×
Train exhibition staff/volunteers, and deliver exhibition plus related workshops/talks at 12 community locations	30/10/2018	30/11/2018	Completed.	×
Gather and disseminate current views on peace and conflict	30/10/2018	30/05/2019	'writeup' of legacy written and digital publications / outputs to be undertaken in Feb-July 2019	
Organise/deliver final project celebration event, and develop legacy activities in conjunction with core WCIA team	31/12/2018	31/03/2019	#Temple80 programme through Nov 2018 included a major showcase celebration event on 23rd Nov marking the 80th Anniversary of the Temple's opening, with an arts performance, documentary film launch, music poetry and creative commissions, self-guided tours, cake and fireworks. Attended by 270 with great feedback.	×

Section five: Statutory permissions

Have you received any new permissions during the period covered by this report, or do you anticipate receiving any new permissions within the next reporting period?

No

Section six: Partnership funding update

Have you raised any partnership funding since the last report? Yes

Source of Funding	Amount you expect	Amount you have received so far	Amount still to come	Date you expect this amount
Local authority	1,500			
Other public sector	9,836	32,389		
European Union	13,588	12,700		
Private donation - Individual	1,000	2,500		
Own reserves	23,526			
Non cash contributions	154,536	183,484		
Volunteer time	190,000	290,143		

Use of Volunteers and non-cash contributions

Have you had volunteer involvement or secured non-cash contributions since the last report?

Yes

Please tell us about all volunteer labour to the project and any non-cash contributions.

Date	Description of task	Task category	Number of volunteers	Number of Days	Total value of contribution (£)
23/11/2018	Temple80 Event Volunteers, Stewards and Tour Guides	Skilled	20	1	3,000
23/11/2018	'New Mecca' Performance Participants (voluntary) - event + 3 rehearsals each	Skilled	40	4	24,000
30/11/2018	2 volunteers supporting each #Temple80 event (42 in total) with 1-2 days prep work, plus 1 day / eve (visitor management, recording, support) and 1 day followup (writing / M&E)	Skilled	2	84	25,200
15/10/2018	Volunteers supporting Merthyr Tydfil Exhibition at Cyfarthfa Castle with research, writing and visitor support	Skilled	3	20	9,000
05/10/2018	Owen Bros - Pro-Bono loan of Van for 1 week to transport Wales for Peace exhibition from Swansea to Cardiff and Merthyr Tydfil	Non-cash			429
23/11/2018	British Academy Fellow Dr. Emma West, offering pro bono support to develop Temple80 Gala Event, media interviews on history of Temple, funding management with Being Human Festival and Arts Council of Wales, and background research work.	Professional	1	10	3,500
21/11/2018	Exhibition space in Cyfarthfa Castle - waived charges for use of galleries for 6 weeks (£75 daily fee x 42 days)	Non-cash			3,150
24/11/2018	Rotary International sponsorship of new Archway and interpretation for Peace Garden	Non-cash			1,500
02/11/2018	Welsh Govt and Royal British Legion sponsorship of BAME Remembrance Service costs, incl buffet, arts commissions, musical commission and memorial bench.	Non-cash			4,000

Section seven: Consultants, contractors and suppliers

Have you purchased goods, work or services worth £10,000 or more in the period covered by this report or do you plan to buy such goods within the next reporting period?

No

Section eight: Recruitment of staff

Have you recruited in the period covered by this report or do you plan to recruit staff within the next reporting period?

No

Section nine: Changes to agreed costs

Are there any changes to the agreed costs?

No

Section ten: Photographic records

Please send us photographs recording the stages and events of the delivery of your project. In attaching any files or images you are agreeing that they are free of copyright constraints.

a) We have included photographs of the progress of our project

Yes

b) We have included a record of activities or events that we arranged

Yes

c) Material from our project is available on the internet

Yes

Website address

<https://wciavoices.wordpress.com/2018/11/29/temple80-a-month-celebrating-wales-peacemakers-and-movements/>

Section eleven: Funding acknowledgement and public relations

Describe how you are acknowledging National Lottery players, including all marketing, press releases and other public relations activities. Please provide information, including location, about any National Lottery Heritage Fund branding or signage and tell us if this is temporary or permanent.

(New) HLF logos are included on all public materials (in particular, exhibitions), documentation and on website. We always refer to HLF funding in events and verbal explanations of the project; and we are active in promoting on social media.

For more information on funding acknowledgement please visit our website and search Acknowledgement Guidance

Submission

If there is any information you wish to share with us on the progress of your project that is not covered elsewhere in the Progress Report then please include this information below:

Our key activities in Oct-Dec have been:

MERTHYR TYDFIL

Final venue of the Wales for Peace Exhibition Tour has been Cyfarthfa Castle in Merthyr Tydfil, with whom we produced:

- an exhibition open to visitors from 5 October to 21 November 2018, visited by X people.
- 5/6 volunteer researched & developed stories on 'Merthyr Peace heroes' which were included in the displays, alongside items from Cyfarthfa's own collections.
- A 'Timeline' of Peace Stories, as a practice pilot for constructing a similar though larger design for Temple80 in November.
- A 'Peace Schools' day with local Merthyr children with a strong focus on Opposition to WW1
- Pupils and students from College y Cymoedd shared a series of films they created on WW1 Conscientious Objectors, using tribunal records, which will be made available on our WfP Youtube channel.
- A 'badge making workshop' for primary children and families visiting.
- Cyfarthfa Castle Museum Trust have expressed keenness to develop future work with WCIA off the back of the Wales for Peace exhibition.
- PHOTO ALBUM - <https://www.flickr.com/photos/129767871@N03/albums/72157702658290404>
- EXHIBITION TIMELAPSE - https://www.youtube.com/watch?v=y9oyW_m-gAc&t=1s

BLAENAU FFESTINIOG

Wales for Peace co-organised 'Remembering the Peacemakers of WW1', a 1 day conference on 17th Nov 2018 with Cymdeithas y Cymod and Liz Saville Roberts MP (Plaid Cymru leader in Westminster), with a range of key speakers sharing their research.

- Article - <http://www.walesforpeace.org/wfp/news-article.html?id=106>

TEMPLE80 & WW100 - Temple of Peace

Rather than deliver one 'end of project celebration event', WCIA delivered a month-long programme of 45 'Temple80 / WW100' events throughout November - marking the centenary of WW1, 80th Anniversary of the Temple of Peace, and showcasing the outputs of the Wales for Peace programme over the last 4 years.

VIEW BLOG ARTICLE --> <https://wordpress.com/post/wciavoices.wordpress.com/3764>

The 'main event(s)' of the Temple80 programme was our Temple80 Anniversary Gala on 23rd November, which attracted over 250 people and included:

- Self-Guided Tours of the Temple of Peace, and Temple80 / Wales for Peace exhibition
- 'A New Mecca' Performance in partnership with Dr. Emma West, Uni of Birmingham; Being Human Festival; Gentle Radical Arts Collective; and 50 volunteers and participants from diverse community groups.
- Communal Rededication of the Hall of Nations (back to its original 1938 title, as discovered from the archives!)
- Food, Drink and Fireworks
- Launch of 'Voices of Temple80' Documentary Film by Tracy Pallant / Amy Peckham / Valley & Vale Community Arts
- WCIA VIPs Reception and alumni reunion, with Cutting of a 'Rainbow Cake'
- Artists in Residence showcasing and discussing their works with visitors:
 - Jon Berry, musical installations responding to Temple spaces & heritage;
 - Ness Owen, collection of 5 poems responding to heritage materials in exhibition;
 - Will Salter, 'Guiding Hand' alternative tour of the Temple encouraging deeper spatial appreciation;
 - Hazel Elstone, crafted multicoloured wreath of red, white, black and purple Remembrance poppies
 - Lee Karen Stow, with her 'Women War & Peace' photography display;
 - Tracy Pallant & Amy Peckham, with their community films including Temple80 Rap by BME artist Jon Chase.
- On Saturday 24th, this was followed by a #PeaceGarden30 Rededication and Family Fun Day, in which we brought together UNA Exchange and Garden of Peace Founder Robert Davies, with children from Roath Park Primary School, who together a) unveiled 2 new colourful mosaics (created by international volunteers) on a new archway entrance; b) buried a Time Capsule in the Garden; c) unveiled a plaque on one of WCIA's meeting rooms in honour of Robert Davies and all international youth volunteers inspired by him from 1973 to

today.

VIEW MORE:

Temple80 Events Programme: <http://www.walesforpeace.org/images/user/Email%20brochure%20English.pdf>

Temple80 Exhibition Guide:

[http://www.wcia.org.uk/images/user/1%20Self-Guided%20Tours%20-%20Temple80%20Exhibition%20Lo%20Res%20\(Email\).pdf](http://www.wcia.org.uk/images/user/1%20Self-Guided%20Tours%20-%20Temple80%20Exhibition%20Lo%20Res%20(Email).pdf)

Temple80 Documentary Film: <https://www.youtube.com/watch?v=BDh1E0eoHqg&t=11s>

'New Mecca' Programme for Temple80 Performance:

<https://www.flickr.com/photos/129767871@N03/46093787561/in/album-72157702576225271/>

Creation of 'A New Mecca' - short film by Uni of Birmingham:

<https://www.youtube.com/watch?v=ja1VESSKQrc>

Projection of Press Cuttings & archives from 1938 opening of Temple of Peace:

<https://www.youtube.com/watch?v=a49zIW7XWIk&feature=youtu.be>

'Assemble' Musical Composition for WW100 / Temple80:

<https://soundcloud.com/walesforpeace/assemble-iffy-iwobi-jon-berry-for-temple80-ww100-bme-remembrance-eve-2-nov-2018>

Temple80 'Rap' by Jon Chase: <https://www.youtube.com/watch?v=Pa6T6HQa2xl>

'We Will Remember Them' - BBC Documentary by Huw Edwards (Temple of Peace features in about 5 minutes of content, with Dr Emma West and Dr Alison Fell):

<https://www.bbc.co.uk/iplayer/episode/b0bqr5jf/we-will-remember-them-with-huw-edwards>

SOCIAL MEDIA ARCHIVES

Twitter Feed & Media: <https://twitter.com/walesforpeace?lang=en>

Youtube Videos Channel:

https://www.youtube.com/channel/UC0G2I7QV_yPDU4RHB8hEEPg?view_as=subscriber

Soundcloud Event Recordings: <https://soundcloud.com/walesforpeace>

Flickr Photo Albums: <https://www.flickr.com/photos/129767871@N03/albums>

People's Collection Wales archive collections:

https://www.peoplescollection.wales/user/8498/author/8498/content_type/collection/sort/date

Facebook Community Page: https://www.facebook.com/pg/walesforpeace/posts/?ref=page_internal

Please now attach the following supporting documents (if you have not already done so).

- **Proof of any new necessary statutory permissions or licences (if applicable);**
- **Proof of any new partnership funding (if applicable);**
- **Photographs showing the progress of your project (mandatory);**
- **A record of activities or events that you have arranged (mandatory);**
- **Job descriptions, CVs and contracts of employment (if applicable).**

Attached documents

Number	Name
1	Temple80 Article.pdf
2	Temple80 Events Brochure Nov 2018.pdf

When you have completed the form click the submit button below. You can view what you have entered by clicking the Create PDF button.